



My name is Miss Doherty and I am the school's Special Educational Needs and Disabilities Coordinator, or SENDCO. I qualified to be a SENDCO in 2014, studying at Masters level. I decided that I wanted to gain more knowledge and experience working with children with SEND, so applied and got the position at Plymouth Grove. I started at Plymouth Grove as the Specialist teacher in the Resourced Provision, called The Sunshine Room. I then took over the SENDCO role in September 2019. I am also a designated safeguarding lead. I have a strong commitment for equality and strongly believe all children have the right to a high quality education. I feel very lucky as I love my job. I learn new things every day! I am really enjoying getting to know the children and families in our school community.

What do I do?

My role includes:

- Developing and overseeing the day-to-day operation of the school's SEND policy
- Co-ordinating provision for children with SEND
- Advising on the graduated approach to providing SEND support
- Provide advice, guidance and training to classroom teachers on supporting pupils with SEND
- Liaising with parents of pupils with SEND
- Being a key point of contact with external agencies, especially the local authority and its support services
- Making referrals and liaise with professionals outside of the school - this could include psychologists, health and social care providers, speech and language therapists, occupational therapists, early years providers etc
- Liaising with potential next providers of education to ensure a pupil and their parents are informed about options and a smooth transition is planned
- Working with the head teacher and school governors to ensure that the school meets its responsibilities under the Equality Act (2010) with regard to reasonable adjustments and access arrangements
- Developing and overseeing the implementation of the school's SEND strategy and policy
- Carry out assessments of pupils with SEND to identify needs and monitor progress - including observations in the classroom and meeting with teachers and parents
- Working with classroom teachers, the school leadership team, parents and relevant external agencies to develop, implement and monitor individual support/learning plans
- Supporting teachers to develop schemes of work and learning programmes for pupils with SEND
- Supporting teachers to develop and implement effective teaching and behaviour management approaches in the classroom
- Managing and advising on the school budget and resources for SEND provision
- Developing and maintaining systems for keeping pupil records, ensuring information is accurate and up to date
- Analysing school, local and national data and developing appropriate strategies and interventions
- Managing Specialist SEND teaching assistants and support staff to improve pupil progress and attainment
- Keeping up to date with national and local policies related to SEND and cascading information to colleagues.

If you have any questions relating to Special Educational Needs and Disabilities, please do not hesitate to email

me on: sendco@plymouthgrove.manchester.sch.uk

You can also phone or text me on: 07513 485 493

Or you can ask the school office for an appointment and I will get in touch with you.

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